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NIUE PUBLIC SERVICE COMMISSION SECRETARIAT OFFICE HOSTS PRODUCTIVE WORKSHOP FOR ADMINISTRATIVE MANAGERS

Alofi, Niue – 18 March 2024 - The Secretariat Office of the Niue Public Service Commission held a workshop on Thursday 14th March 2024 that brought together Administrative Managers and Officers from various departments to discuss crucial administrative processes including employee leaves and records, recruitment procedures, and performance appraisals. This is the second time this event has been conducted by the office.

The workshop facilitated in-depth conversations aimed at enhancing efficiency and transparency in public service operations. Participants had the opportunity to explore the process of managing employee leaves and records, ensuring a streamlined recruitment process, and conducting fair and effective performance evaluations.



One highlight of the workshop was the briefing provided by the Secretariat Office on the introduction of the new Human Resource Information System, Lanteria. As part of the ongoing Digital Transformation initiative, Lanteria is poised to transform HR management by automating leave records and updates. The HR system will cover five sections; Core HR, Time & Attendance, Compensation, Recruiting, Performance, and Learning. The Secretariat Office as of December 2023 commenced the training for some departments on how to use Time & Attendance on Lanteria and this is due to be completed June 2024. Meanwhile, the continuation of implementing four other sections is in working progress.

Throughout the workshop, attendees actively engaged in discussions, sharing insights, raising concerns, and addressing issues relevant to their roles. The collaborative environment fostered by the event allowed for fruitful exchanges, enabling participants to gain valuable perspectives and solutions to challenges they face in their day-to-day operations.

The Secretariat Office of the Niue Public Service Commission expresses its gratitude to all participants for their active involvement and contribution to making the workshop a success. The insights gathered during the session will serve as a foundation for ongoing efforts to enhance administrative practices and uphold the highest standards of service delivery within the Niue public service.

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